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Approved For Release 2005/08/03 : CIA-RDP85-00988R000100040063-9

9 SEP 1983

MEMORANDUM FOR: Chief, New Building Project Office, OL  
Chief, Personnel and Training Staff, OL  
Chief, Procurement Management Staff, OL  
Chief, Security Staff, OL  
Chief, Logistics Services Division, OL  
Chief, Printing and Photography Division, OL  
Chief, Procurement Division, OL  
Chief, Real Estate and Construction Division, OL  
Chief, Supply Division, OL  
Chief, Budget and Fiscal Branch, OL

FROM: Daniel C. King  
Director of Logistics

SUBJECT: Logistics Annual Planning Conference (U)

1. Arrangements have been made to hold the Logistics Annual Planning Conference on 5 and 6 October [REDACTED] Attachment A contains the administrative arrangements that have been made for the conference, and Attachment B outlines the conference agenda. (C)

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2. Your discussion should begin with a 10 to 15-minute synopsis of the accomplishments in your respective organizations during the past year in support of the Office of Logistics Five-Year Plan, followed by a discussion of the specific topics as listed on the conference agenda at Attachment B. (U)

3. Questions concerning the conference should be addressed to [REDACTED] (U)

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*[Signature]* Daniel C. King *[Signature]*

Attachments  
as stated

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WARNING NOTICE-INTELLIGENCE  
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